

**THE MINUTES OF THE MEETING  
OF THE  
BOARD OF DIRECTORS  
OF THE  
ALISO HOMEOWNERS ASSOCIATION**

**October 30, 2012**

**CALL TO ORDER:**

The following are the Minutes of the Meeting of the Board of Directors of the **Aliso Homeowner's Association** held on October 30, 2012 in Granada Hills, California. A **Quorum** was noted and the meeting was called to order at 6:10 p.m.

**BOARD MEMBERS PRESENT:**

Robin Harman, President; Joyce White, Vice President, Mindy Harkless, Treasurer; Bobbi West, Secretary; and Christy Zimmerman, Member-At-Large.

**OTHERS PRESENT:**

Michelle Atkinson of Ross Morgan & Company, (RMC) and Audrey Herman also of RMC who recorded the minutes

**APPROVAL OF MINUTES:**

Joyce moved and Robin seconded, and the motion carried unanimously to approve the Meeting Minutes of September 7, 2012 with corrections.

**TREASURER'S REPORT:**

	<b>August 31, 2012</b>	<b>September 30, 2012</b>
Operating Account	\$ 33,311.60	\$ 24,433.93
Reserve Account	\$ 36,932.28	\$ 36,933.68
Total Liabilities	\$ 3,744.08	\$ 2,572.08
<u>Delinquencies</u>	<u>\$ 1,042.32</u>	<u>\$ 1,060.20</u>
Total Assets	\$ 71,086.20	\$ 61,427.81

Bobbi moved and Christy seconded and the motion passed unanimously to approve the treasurer's report as of August 31, 2012 and September 30, 2012.

**PRESIDENT'S REPORT:**

Board president Robin reported that the end-of-the-year budget disclosure packet would be mailed out.

**MANAGER'S REPORT:**

The property manager reported that Christy volunteered to meet with the asphalt contractors to revise the estimate to re-slurry coat the fire road.

**SIGNS:**

The Board noted that the Association needs a couple of signs on Longacre to indicate that the street dead-ends so people are clear on which street is being referenced. Christy volunteered to meet with Tony to decide on where to place the sign.

**GATE:**

The Board tabled making a decision about the gate until they receive additional bids. The property manager said that Ramiro from Tajo Landscaping may be able to assist with the installation of the boulders and at a more economical cost than was proposed by APSS.

**BUDGET:**

Mindy moved and Bobbi seconded and the motion to approve the 2013 budget passed unanimously.

**ANNUAL FINANCIAL REVIEW:**

Joyce moved and Robin seconded and the motion passed unanimously to approve hiring CPA, Robert A. Owens to prepare the Associations annual financial review for a cost of \$1,200.00.

**DELINQUENCIES:**

The Board asked management to send out courtesy delinquency letters to delinquent homeowners prior to filing pre-liens.

**ADJOURNMENT:**

Robin moved and Bobbi seconded and the motion carried to adjourn the regular meeting session and go into executive session

Submitted by:

\_\_\_\_\_  
Audrey Herman, Recording Secretary

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_  
Robin Harman Title  
Aliso Homeowner Association

\_\_\_\_\_  
Date